LAB AIDE Expectations

1. **Work 10 hours per week in the laboratory.**
	1. **Adhere to a schedule as discussed with Tina.**
		1. **Monday: 12-3:30 p.m., Wednesday: 1-4 p.m., Friday: 1-4:30 p.m.**
	2. **Any deviations to the schedule must be requested and approved by Tina.**
2. **Meet with Tina once per week.**
	1. **Adhere to a scheduled recurring meeting time.**
		1. **Monday, 12:00 p.m.**
	2. **Prepare an agenda for the meeting.**
3. **Communicate with Tina regularly.**
	1. **If my office door is open or I am in the lab, feel free to ask questions in person.**
	2. **Otherwise, please use email for direct questions.**
4. **Attend weekly lab meetings.**
5. **Be a respectful lab citizen and colleague.**
6. **Perform tasks as outlined by Dr. Termini in the responsibilities document.**
	1. **Complete additional tasks as delegated by the lead technician and staff scientist.**
	2. **Please let us know if you do not have enough to do or have too much on your plate.**
7. **Respond to email communications in a reasonable timeframe.**
	1. **Usually within 24 hours.**
8. **Learn the relevant technical skills within three months of your appointment.**
9. **Achieve technical proficiency in the following research skills:**
	1. **Mouse (restraints, weaning, genotyping, using the genotyping software).**
	2. **Cell biology (sterile technique, culturing cell lines, freezing cell lines.).**
	3. **Histology preparation (decalcifying femurs, submitting for H&E and immunohistochemical analysis at the core, using the brightfield microscope to take images.).**