LAB AIDE Expectations

1. **Work 10 hours per week in the laboratory.** 
   1. **Adhere to a schedule as discussed with Tina.** 
      1. **Monday: 12-3:30 p.m., Wednesday: 1-4 p.m., Friday: 1-4:30 p.m.**
   2. **Any deviations to the schedule must be requested and approved by Tina.**
2. **Meet with Tina once per week.** 
   1. **Adhere to a scheduled recurring meeting time.**
      1. **Monday, 12:00 p.m.**
   2. **Prepare an agenda for the meeting.**
3. **Communicate with Tina regularly.** 
   1. **If my office door is open or I am in the lab, feel free to ask questions in person.**
   2. **Otherwise, please use email for direct questions.**
4. **Attend weekly lab meetings.**
5. **Be a respectful lab citizen and colleague.**
6. **Perform tasks as outlined by Dr. Termini in the responsibilities document.**
   1. **Complete additional tasks as delegated by the lead technician and staff scientist.**
   2. **Please let us know if you do not have enough to do or have too much on your plate.**
7. **Respond to email communications in a reasonable timeframe.** 
   1. **Usually within 24 hours.**
8. **Learn the relevant technical skills within three months of your appointment.**
9. **Achieve technical proficiency in the following research skills:** 
   1. **Mouse (restraints, weaning, genotyping, using the genotyping software).**
   2. **Cell biology (sterile technique, culturing cell lines, freezing cell lines.).**
   3. **Histology preparation (decalcifying femurs, submitting for H&E and immunohistochemical analysis at the core, using the brightfield microscope to take images.).**